



Upcoming Classes

September 24, 2010 ~ Noon-1:00 pm Effective Presentations using PowerPoint 2007

You will learn how to create a PowerPoint presentation quickly and efficiently with animation and slide transitioning.

September 27, 2010 ~ 5:30pm - 6:30 pm Microsoft 2007 Tips & Tricks

This will be an hour filled with valuable tips and tricks to help increase productivity in Excel, PowerPoint and Word.

Pre-register by September 12, 2010

Cost \$15/class

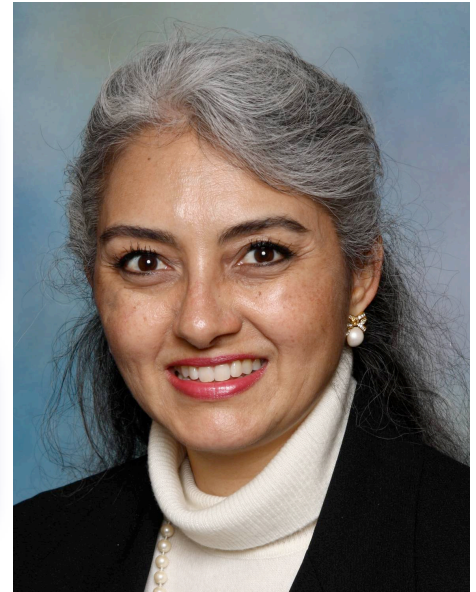
Walk-ins Welcome (Cost \$20/class)

Space is limited ~ **Results are not!**

Contact us today to sign up for these classes!

(408) 200-9881

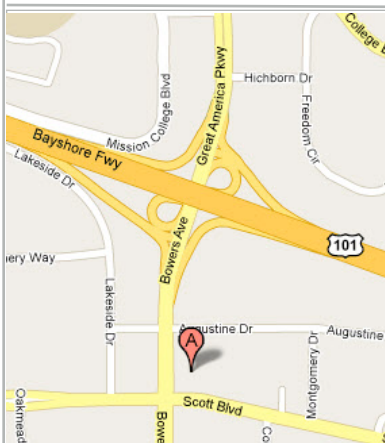
www.AdminNetworks.com/training



Maria Pribyl, Computer Instructor

Maria is a senior-level computer software trainer since 1991. She works with various training companies in the Bay Area and now is partnered with Admin Networks. She specializes in conducting FUN and interactive computer software training classes.

Maria's instruction philosophy centers around helping clients discover and use tools and skills to accomplish their goals more effectively. Her enthusiasm, passion for teaching, professionalism, and customer orientation lead to consistently excellent student reviews. She is a past Division Governor with Toastmasters International, and has earned her Distinguished Toastmaster designation. Maria is a graduate of Santa Clara University.



**3333 Bowers Ave, Suite 130
Santa Clara, CA 95054
www.AdminNetworks.com**